



# How To Comply with I-STOP



I-STOP has two key requirements. First, all prescriptions, for both legend and controlled drugs, must be sent electronically by March 27, 2016, and second, all New York providers must query the state Prescription Monitoring Program (PMP) before prescribing controlled substances. The information below can help you meet these requirements.

## E-prescribing Requirement

All prescriptions must be sent electronically by March 27, 2016, including controlled substances, which must be supported by two-factor authentication.

**Step 1:** Acquire an e-prescribing application, such as DrFirst's Rcopia® with EPCS GoldM 2.0, which meets federal requirements included in the Drug Enforcement Administration Interim Final Rule, regarding Electronic Prescriptions for Controlled Substances. This process requires that each prescriber pass an identity authentication process.

**Step 2:** Register your e-prescribing application with the Bureau of Narcotic Enforcement online: [www.health.ny.gov/professionals/narcotic/electronic\\_prescribing/ropes.htm](http://www.health.ny.gov/professionals/narcotic/electronic_prescribing/ropes.htm). You may also email the completed Practitioner EPCS Registration (DOH-5121) form to [narcotic@health.state.ny.us](mailto:narcotic@health.state.ny.us) with "Practitioner EPCS Registration" in the subject line.

## PMP Query Requirement

To log into the PMP, you will need a New York Health Commerce System (HCS) Medical Professionals Account.

**Step 1:** To get your account go to: <https://apps.health.ny.gov/pub/top.html> to apply for an HCS Medical Professions Account

**Step 2:** Enroll Your Account on the HCS

**Step 3:** Query the Prescription Monitoring System for all Schedule II-IV controlled substances.

## If You Need Help

For assistance in obtaining an HCS account, download instructions at: [http://www.health.ny.gov/professionals/narcotic/docs/hcs\\_licensed\\_professionals.pdf](http://www.health.ny.gov/professionals/narcotic/docs/hcs_licensed_professionals.pdf) or contact the Commerce Accounts Management Unit at: 1-866-529-1890, Option 2

For password and account questions: 1-866-529-1890 or email: [hinhpn@health.state.ny.us](mailto:hinhpn@health.state.ny.us)

For Health Commerce System Technical Help, such as login issues, email: [hinhpn@health.state.ny.us](mailto:hinhpn@health.state.ny.us)

To learn more about e-prescribing for legend and controlled drugs, visit [www.drfirst.com](http://www.drfirst.com) or call us at 866-263-6511

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